

GENETIC COUNSELORS LICENSING BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Minutes of 7/25/2016

BOARD MEMBERS PRESENT: Heather Hussey-Johnson - Chair
Thomas M Beck
Jennifer Eichmeyer

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Mitchell Toryanski, Legal Counsel
Betsy Duncan, Technical Records Specialist I

The meeting was called to order at 1:00 PM MDT by Heather Hussey-Johnson.

APPROVAL OF MINUTES

Ms. Eichmeyer made a motion to approve the minutes of June 30, 2016. It was seconded by Dr. Beck. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the Board has no law or rule changes to submit to the 2017 Legislature.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$22,210.58 as of June 30, 2016.

CONTRACT

Ms. Hall presented the Renewal Agreement for Services between the Idaho Genetic Counselor Board and The Idaho Bureau of Occupational Licenses.

Dr. Beck made a motion to approve the contract and authorize the Chair to sign it. It was seconded by Ms. Eichmeyer. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

NEW BUSINESS

EXECUTIVE SESSION

Ms. Eichmeyer made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr Beck. The vote was: Ms. Hussey-Johnson, aye; Dr. Beck, aye; and Ms. Eichmeyer, aye. Motion carried.

Ms. Eichmeyer made a motion to come out of executive session. It was seconded by Dr. Beck. The vote was: Ms. Hussey-Johnson, aye; Dr. Beck, aye; and Ms. Eichmeyer, aye. Motion carried.

APPLICATIONS

Ms. Eichmeyer made a motion to table the following:

901146445	901146379
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It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to approve the following for licensure:

ADSIT JESSICA ERIN	GEN-25
SCHNIPKE DIANA	GEN-39
TRAVASSOS HEATHER	GEN-37

It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to approve the following pending receipt of additional documentation and final review by Board Chair:

901146378	901146381
901146442	901146557
901146383	

It was seconded by Dr. Beck. Motion carried.

ELECTION OF OFFICERS

Ms. Eichmeyer made a motion that Heather Hussey-Johnson serve as Chair for fiscal 2017. It was seconded by Dr. Beck. Motion carried.

NEXT MEETING was scheduled for August 24, 2016 at 1:00.

ADJOURNMENT

Ms Eichmeyer made a motion to adjourn the meeting at 1:45 PM. It was seconded by Dr. Beck. Motion carried.

Heather Hussey-Johnson, Chair

Thomas M Beck

Jennifer Eichmeyer

Tana Cory, Bureau Chief